

Parent Attendance Policy

98%- 100% GREAT WORK! Your child's attendance is excellent – there are no attendance concerns and your child will be able to fulfil their academic potential and go on to thrive!



95% - 97.9% School may identify that your child's attendance has fallen below 98% and will send you a letter to discuss why this is and how they can help you, all aspects of attendance and punctuality will be monitored.



90%- 94.9% Your child is at risk of falling below 90%. You will receive letters and may be asked into school to discuss concerns. You will be required to work with the school to discuss reasons for absence and discuss what support is available to you. This could involve Parent contracts, and Early Help Assessments.



90% and below. If your child's attendance is 90% or below they are deemed to be persistent absentees. If your child's attendance does not improve due to unauthorised absences and there is a lack of engagement in addressing attendance issues, school have a duty to inform the Local Authority who may proceed with Statutory Action.

This can mean a fine or prosecution.

Holidays during term time will not be authorised. This will result in a possible fine.

We will ask for proof of medical appointments. Any appointments should always be out of school hours to avoid disruption to the school day.

Attendance below 50% is called "Severe Absence". If your child's attendance is below 50% school may refer to external agencies such as the Local Authority or Children's Social Care. It is important that you discuss any reasons for non-attendance with school in order to be supported in improving your child's attendance.